

# Joseph F. Wall '41 Service Award

## Application Information

The application for the Wall Service Award consists of the following elements:

### Personal Data

- First and Last Name
- Email Address
- Phone Number
- Postal Address
- Name of partner organization (if applicable)
- Location of partner organization (if applicable)
- Grinnell Class Year
- Have you ever submitted an application for a Wall Service Award prior to this year? (Y/N)
- Current resume or CV
- Unofficial Grinnell College transcript (if you have graduated within the last five years)

### Project Abstract

Please provide a one-page abstract of your project.

### Project Description

Please provide a description of your project, addressing the following criteria, and not exceeding 5 pages (single-spaced).

- a. Provide a detailed description of your project and a brief work plan. Be as specific as you can. This is the most important part of your project description.
- b. Provide a brief profile of the organization(s) involved in the proposal, including basic information such as the year it was founded, mission statement, summary of staff, and size of the annual budget.
- c. Why is this project important to you?
- d. What goals do you hope to achieve?

- e. When do you anticipate your project will begin, and when will it conclude?
- f. Describe in detail your qualifications to undertake this project.
- g. How does this project relate to your own experiences?
- h. Discuss your financial needs and detail other sources of support (if any). What alternative sources of funding are you or have you pursued? What are other long-term possible sources of support?
- i. What percentage of your budget is earmarked for salaries, stipends, and/or benefits? Wall Award funds may be used for these purposes, but the committee is interested in knowing exactly how much will go towards this area.
- j. As applicable, what is the relevant research that supports your proposal? Though this is not a research brief, the committee is interested in any academic work that supports your model.
- k. How will you document your accomplishments?

### **Project Budget**

Please provide a proposed budget for the project, not exceeding two pages.

### **Letters of Recommendation**

Please provide three to five letters of recommendation in support of your application.

### **Letter of Support**

If you are working with a partner organization, please include one letter of support from someone in a position to speak for the organization.

**Please note that an application for a Wall Service Award is similar to writing a grant application.** While research is essential for a competitive application, this is not a research paper. If you have never written a grant application, the selection committee encourages you to find a mentor who can provide you with feedback and guidance on the process. No member of the selection committee or administrator of the award can serve in this capacity.