

Joseph F. Wall '41 Service Award Application Information

The application for the Wall Service Award consists of the following elements:

Personal Data

- First and Last Name
- Email Address
- Phone Number
- Postal Address
- Name of partner organization (if applicable)
- Location of partner organization (if applicable)
- Grinnell Class Year
- Have you ever submitted an application for a Wall Service Award prior to this year? (Y/N)
- Current resume or CV
- Unofficial Grinnell College transcript (if you have graduated within the last five years)

Project Abstract

Please provide a one-page abstract of your project.

Project Description

Please provide a description of your project, addressing the following criteria, and not exceeding 5 pages (single-spaced).

1. Provide a detailed description of your project and a brief work plan. Be as specific as you can. This is the most important part of your project description.
2. Provide a brief profile of the organization(s) involved in the proposal, including basic information such as the year it was founded, mission statement, summary of staff, and size of the annual budget.
3. Why is this project important to you?
4. What goals do you hope to achieve?
5. When do you anticipate your project will begin, and when will it conclude?
6. Describe in detail your qualifications to undertake this project.

7. How does this project relate to your own experiences?
8. Discuss your financial needs and detail other sources of support (if any). What alternative sources of funding are you or have you pursued? What are other long-term possible sources of support?
9. What percentage of your budget is earmarked for salaries, stipends, and/or benefits? Wall Award funds may be used for these purposes, but the committee is interested in knowing exactly how much will go towards this area.
10. As applicable, what is the relevant research that supports your proposal? Though this is not a research brief, the committee is interested in any academic work that supports your model.
11. How will you document your accomplishments?

Project Budget

Please provide a proposed budget for the project, not exceeding two pages.

Please note in your budget that the Wall Service Award is awarded to you as an individual, which means you pay the taxes on that money. The financial award is distributed over two tax years. Make sure your budget accounts for the taxes you may have to pay. You can also opt to pay the taxes yourself and give the full financial award to your project. Grinnell College cannot offer financial advice so please consult with a professional about your individual tax burden.

Letters of Recommendation

Please provide three to five letters of recommendation in support of your application.

Letter of Support

If you are working with a partner organization, please include one letter of support from someone in a position to speak for the organization.

Please note that an application for a Wall Service Award is similar to writing a grant application. While research is essential for a competitive application, this is not a research paper. If you have never written a grant application, the selection committee encourages you to find a mentor who can provide you with feedback and guidance on the process. No member of the selection committee or administrator of the award can serve in this capacity.